

GraphX Direct will place your commercial sign panel (4x8, 4x6, or 4x4) on U-channel posts at your listing location.

We utilize standard, 8-foot high green-painted steel, traffic grade u-channel posts for durable, eye-catching placements. Placement within Allen county includes rental of the posts, all locations outside Allen county require an additional post rental fee.

## **Commercial Sign Placement Policy**

GraphX Direct will make every effort to install/remove the requested sign **TWO BUSINESS DAYS** after receipt of your request. Major holidays excluded.

The **deadline for receipt is 5:00 PM.** A request received on Friday will be installed/removed by the end of the day on Tuesday. Saturday and Sunday are not considered business days.

Use email or our website, www.GraphXDirect.com, to request your installation/removal/repair of signs to prevent miscommunication.

Commercial placement request **must include an overhead map** with your requested sign location clearly marked.

Vacant Lots or Land **must be marked in advance** by Broker to ensure prompt and accurate placement.

Realtor/Broker is responsible for underground utility locating and marking.

Installation includes driving **TWO** 8-ft. high green u-channel posts approximately 24 inches into soil or loose gravel. **Posts are driven into asphalt only with written approval and subject to additional charge.** 

We will service the install once for installation errors or unsatisfactory location of sign and **store your panels at no charge.** A \$30.00 fee will be charged for additional trips, customer refusal of install, or invalid address/unable to find property.

U-Channel posts remain property of GraphX Direct. You will be charged for replacement if posts are not found at time of removal.



Due to Right-of-Way easements, traffic sight lines, sidewalks, and buried utilities, there is a possibility the sign will not be installed in the most ideal location.

## Installation Fee Removal Fee

Sign Panel, u-channel posts	\$50.00*	Sign Panel, u-channel posts		\$40.00	
8-inch vinyl letter message rider	\$45.00	Remove riders	included	with above	
Change-out/Install new rider	\$55.00	Straighten/Service Sign		\$40.00	
Install 2 signs in V formation	\$90.00	Remove V formation		\$70.00	

Rental fee for u-channel posts placed outside Allen County Service Area: \$45.00 per sign. (non-refundable)

## Submit placement and removal requests online at www.GraphXDirect.com

Office Hours: Phone:

Mon-Thurs 8:00am to 5:00pm, Fri 8:00am to 4:00pm

260-747-5168 & 260-478-8697

<sup>\*</sup>Installation and removal fees are for our standard Allen County Service Area. See map on reverse side for add-on travel fees for Extended Service Areas.

## **Extended Service Area Travel Fees for Sign Placement** Clear ew Carlisle Lake James Elkhart South Shipshewana Middlebury **Bend** Angola LaGrange **ELKHART** Mishawaka LAGRANGE STEUBEN ST. JOSEPH Goshen Hamilton Hudson Ashley Wolcottville Wakarusa North Lakeville Millersburg **DEKALB** Nappanee Ligonier Kendallville Waterloo Butler Bremen Syracuse Albion Cromwell **Auburn** KOSCIUSKO Garrett **Plymouth** Wolf Lake NOBLE Webster Saint Joe **MARSHALI** Warsaw Argos Winona Lake Grabill Huntertown Cedarville Culver Piercetor Mentone Columbia Burket City **Fort** Claypool Woodburn **FULTON** Sidney Wayne South Whitley New WHITLEY Silver Lake Rochester Haven Akron ALLEN Kewanna North Manchester Monroeville Macv Fulton Roann Huntington Denver Uniondale Lagro Decatur **CASS** MIAMI WELLS Wabash HUNTINGTON Logansport Peru Monroe Bluffton WABASH Mt. Etna ADAMS Vera Cruz Onward La Fontaine Bunker Hill Berne Walton Poneto Amboy Geneva Galveston No Charge Marion GRANT Montpelier Bryant HOWARD BLACKFORD JAY Green-Swayzee \$28.00 Kokomo Hartford Upland **Portland** City Fairmount \$72.00 Fowlerton Shamrock Matthews Salamonia Sharpsville \$95.00 Windfall Eaton Redkey TIPTON MADISON \$160.00 Ridgeville Kempton Elwood Orestes DELAWARE **Tipton Alexandria** Saratoga \$220.00 Union City Muncie Selma Frankton Winchester Yorktown RANDOLPH Daleville Travel Fee is for one trip in extended service area and does not include the cost of the placement itself. Lynn Losantville Travel Fee is for commercial or residential sign placement. Fee will be charged at time of sign placement and again at time of sign removal. Areas not on map will be quoted per job. Effective January 1, 2021 © GraphX Direct, Inc.